



Legal Document Management, Inc.

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Chicago's Premier Legal Support Service Since 1982

SCHEDULE AND COST OF SERVICES (Single Job Basis)

LAW CLERKING FEES

DALEY CENTER:

LAW, MUNICIPAL, CHANCERY, COUNTY, DOMESTIC RELATIONS AND PROBATE

General Filing	\$25.00
File Suit, Place Summons with Sheriff or Publication	\$40.00
Document Retrieval	\$30.00+
Deliver Courtesy Copy	\$25.00
Check Status of Case	\$25.00
Set up Motion Hearing.....	\$25.00
Check Service of Summons	\$25.00
Draft and File Appearance, Obtain Municipal Trial Date	\$40.00
Draft and Issue Subpoenas	\$50.00
Draft and File Releases	\$40.00
Obtain Transcript	\$40.00
Law Library Research.....	\$75.00/Hr
File Will in Probate	\$25.00
Obtain Letters (Probate)	\$40.00
File and Set Up Adoption, Name Change Pleadings	\$30.00

COURT CALLS (Except Probate):

DPS, 1501 Calls, Continuances, Agreed Orders, Hold Cases.....	\$50.00
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DIRKSEN FEDERAL BUILDING:

District, Bankruptcy, Appellate Filings	\$50.00
Deliver Courtesy Copy	\$45.00
Obtain Copies from PACER or court	\$45.00+

COOK COUNTY AND CITY HALL:

Recorder:

Searches - Tract, Judgment, Lien.....	\$75.00/Hr
Record Documents.....	\$45.00
Obtain Stamps & Record	\$75.00
UCC Search.....	\$45.00
Obtain Current Duplicate Tax Bill/Estimates	\$45.00
Obtain Legal Description.....	\$35.00+
Obtain Birth, Marriage, Death Certificates	\$35.00
Obtain Water Certificates	\$50.00-\$75.00
Obtain Zoning Certificates	\$35.00-\$50.00

STATE OF ILLINOIS:

IWCC, COURT OF CLAIMS, SEC. OF STATE, BULK SALES, IDES, APPELLATE AND SUPREME COURTS

Appear at Status and Motion Hearings.....	\$50.00
Filings: Applications, Settlements, Motions.....	\$45.00
Copies.....	\$45.00
Research	\$75.00+/Hr
Obtain Apostille	\$50.00
IDES	\$50.00
Filings at all State Courts & Departments..... (Except Secretary Of State)	\$45.00
Secretary of State Filings	
Routine	\$50.00
Expedited.....	\$100.00

POLICE HEADQUARTERS & TRAFFIC COURT:

Obtain Police Reports	\$45.00
Obtain Driver's Abstract	\$35.00
File Traffic Court Appearances, Motions	\$35.00
Traffic Court Calls	\$50.00+

SPECIALTY SERVICES:

Draft & Serve Post-Foreclosure Notices For First Party Purchasers – City, State, Federal	\$350.00
Obtain Jurisdiction on Out of State Witnesses In IL Cases: Issue & Serve Subpoenas	\$450.00+
Rule 204b Procedure to Subpoena IL Witnesses On Out of State Cases	\$450.00+
Paralegal fee to draft Orders, Motions, etc.	\$75.00/Hr
Bulk Certified Mailings (e.g. Zoning Applications)	\$75.00/Hr

(This schedule of fees does not include disbursements.)

Additional Fee to Advance Disbursements:	
\$50-\$99	\$3.00
For Every \$100.00 Thereafter.....	\$5.00

- FEES FOR SERVICES NOT LISTED AVAILABLE UPON REQUEST -
- EMERGENCY, TEMPORARY, SHORT-TERM PROJECTS -
- FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE -
~ ADDITIONAL CHARGE FOR RUSH SERVICE ~